



PACIFIC GROVE UNIFIED SCHOOL DISTRICT

435 Hillcrest Avenue Pacific Grove, CA 93950

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March 2, 2023

NOTICE OF CLASSIFIED VACANCY

QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW

POSITION: Healing in Nature Instructor
Pacific Grove Adult School Community Education
Position is subject to sufficient enrollment
Bilingual applicants preferred

HOURS: Wednesday 10:30 AM to 12:00 PM
Follows the Adult School Calendar

POSITION CRITERIA:

The most qualified candidates will meet the following criteria:

- Experience guiding Adult Learners in nature
- Knowledge of Google Suite and Microsoft office applications
- Knowledge of community outdoor areas
- Experience teaching mindfulness and relaxation techniques
- Experience teaching Journal writing

PERFORMANCE RESPONSIBILITIES:

- Use a variety of resources and teaching techniques
- Provide frequent and timely feedback to students
- Create a welcome and respectful learning environment
- Actively maintain and increase enrollment
- Track and record attendance on a weekly basis
- Maintain a professional appearance and demeanor
- Participation in staff development meetings
- Work collaboratively with colleagues, administrators, and support personnel
- Enforce school rules and regulations and report safety hazards
- Assume additional responsibilities as needed
- Maintain flexibility with regard to job related tasks

SALARY: Ranges from \$ 34.56 – \$ 36.13 per hour (depending on placement on the Adult School Salary Schedule)

EFFECTIVE: March 22, 2023

DEADLINE: March 7, 2023 – New Deadline

APPLICATION PROCESS:

Submit a complete application on edjoin:
Pacific Grove Unified School District
Human Resource Department
Billie Mankey, Director II, Human Resources
435 Hillcrest Ave., Pacific Grove, CA 93950
Phone: 831.646.6507 / FAX: 831.646.6527

Complete application should include a district application, letter of intent, updated resume, and three letters of reference.

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.